

CHARITY NO. 228157

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**INTERNATIONAL LEAGUE AGAINST EPILEPSY  
(BRITISH BRANCH)**

Annual Report

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For the Year Ended  
31 DECEMBER 2015

**INTERNATIONAL LEAGUE AGAINST EPILEPSY  
(BRITISH BRANCH)**

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## REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS

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<b>Registered charity number</b>	228157
<b>Governing document</b>	Deed of Trust, which was executed on 3 April 1964
<b>Trustees</b>	Dr John Paul Leach (President) Professor Mathew Walker (Honourary Treasurer) Professor Tony Marson (Secretary) Dr Manny Bagary Dr Khalid Hamandi Dr Sallie Baxendale Professor Liam Gray Professor Markus Reuber Dr Fergus Rugg-Gunn
<b>Independent examiner</b>	Nicholas Sladden FCA DChA RSM UK Tax and Accounting Limited 25 Farringdon Street London EC4A 4AB
<b>Principal address</b>	6 <sup>th</sup> Floor Institute of Neurology Queen Square London WC1N 3BG

## **INTERNATIONAL LEAGUE AGAINST EPILEPSY (BRITISH BRANCH)**

### **ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2015**

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The International League Against Epilepsy ("ILAE") is registered with the Charity Commission (No. 228157) and is constituted by Deed of Trust, which was executed on 3 April 1964.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

The Charity is administered by a management committee, who are all Trustees, comprising:

Dr John Paul Leach (President)  
Professor Mathew Walker (Honourary Treasurer)  
Professor Tony Marson (Secretary)  
Dr Manny Bagary  
Dr Khalid Hamandi  
Dr Sallie Baxendale  
Professor Liam Gray  
Professor Markus Reuber  
Dr Fergus Rugg-Gunn – appointed 31 October 2015

Professor Simon Shorvon resigned as a trustee on 31 October 2015.

Dr Frances Gibbon resigned as a trustee on 31 October 2015.

#### **Objectives for the public benefit**

The aims of the International League Against Epilepsy (British Branch) ("ILAE") are to:

- Co-ordinate the activities of those interested in the better care and treatment of people with epilepsy.
- Stimulate interest in the clinical, social and scientific aspects of the disorder.
- Actively participate in the business of the ILAE.

It achieves its charitable objectives by:

- Holding an annual scientific meeting to promulgate the latest findings in epilepsy research.
- Awarding prizes for essays by young scientific investigators, medical students, young physicians and by nursing and health professionals on aspects of epilepsy.
- Awarding travel grants and bursaries.
- Belonging to the Joint Epilepsy Council in order to promote government action to bring epilepsy up the health agenda and to secure health services for people with epilepsy.
- Representation on the All Party Epilepsy Group in the House of Commons.
- Influencing the care of people with epilepsy internationally by maintaining links with the parent body and securing discounts for its members with major epilepsy journals.
- Holding medical student weekends.
- Holding meetings for GP's with specialist interest in Epilepsy.

## **INTERNATIONAL LEAGUE AGAINST EPILEPSY (BRITISH BRANCH)**

### **ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2015**

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The Trustees have paid due regard to guidance in relation to Public Benefit issued by the Charity Commission in deciding what activities the charity should undertake. The Trustees are of the opinion that it has fully complied with all such guidance.

#### **Review of the year**

In 2015 we held two meetings. Our annual Scientific conference was held in September 2015 at the Institute of Education in London and attracted over 300 delegates. We also held a joint one day meeting on Neuroanaesthesia and Epilepsy in conjunction with the Association of Neuroanaesthetists of Great Britain and Ireland which attracted over 50 delegates. We continued to review and award a certain number of bursaries for those members of the ILAE UK Chapter who wish to attend epilepsy related courses globally or those who wish to undertake structured teaching programmes in the field of epilepsy in developing countries. In addition at our annual scientific meeting in London, we awarded several registration bursaries to our non-medical members and in addition we awarded prizes for the best essays in the following two categories: Clinical Science and Medical Student. In addition we awarded prizes for the best platform poster/Exert led presentations. Jointly with Epilepsy Research UK, we also awarded a prize to the best Basic Science abstract submitted for the meeting. We maintain close relations with our parent body the International League Against Epilepsy.

The overall income for the year was £194,406 (2014: £132,193) and expenditure amounted to £165,736 (2014: £153,588) resulting in a surplus for the year of £28,745 (2014: deficit £21,113) after revaluation of investments by £75 (2014: £282). Reserves have thus increased to £280,792 from £252,047 in 2014.

#### **Recruitment of Trustees and training**

The composition of the Charity's board of Trustees is reviewed regularly with a view to achieving a spread of expertise and age designed to facilitate the achievement of the Charity's objects. The Trustees keep up to date on their responsibilities by various means, such as reviewing the Charity Commission web site, reading relevant periodicals and professional advice. The Trustees always recruit those with medical qualifications as they have the requisite skills in the area where the charity operates.

#### **Reserves policy**

The Trustees have been dependent on very significant support from the pharmaceutical industry to hold the annual scientific meeting. This has enabled the cost to delegates to be kept reasonable, which has encouraged attendance, particularly by nursing and technical professionals. It has enabled the invitation of international experts and a meeting of high educational and scientific quality. The present degree of support by the pharmaceutical industry is not guaranteed in the long term.

The reserves at present amount to about 20 months of the annual expenditure, the majority of which comprises the cost of the annual scientific meeting. The Trustees aim, if possible, to increase the reserves to provide a cushion against a future reduction in the pharmaceutical industry sponsorship, and to ensure the future scientific quality of the meeting. The free reserves at the yearend amounted to £280,792 (2014 £252,047)

#### **Risk factors**

The major risk to the charity achieving its primary aims is failure to obtain the present degree of sponsorship. The Trustees aim to mitigate this by maintaining the reserves, as indicated above.

**INTERNATIONAL LEAGUE AGAINST EPILEPSY (BRITISH BRANCH)**

**ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2015**

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**Trustees' responsibilities**

Trust law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the deficit or surplus of the charity for that year. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

  
Dr John Paul Leach

Trustee

Date

19/09/2016

**INTERNATIONAL LEAGUE AGAINST EPILEPSY (BRITISH BRANCH)**

**INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2015**

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I report on the financial statements of the Trust for the year ended 31 December 2015 as set out on pages 7 to 14.

This report is made solely to the charity's Trustees, as a body, in accordance with the Section 145 Charities Act 2011. Our work has been undertaken so that we might state to the charity's Trustees those matters we are required to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

Your attention is drawn to the fact that the charity has prepared the accounts (financial statements) in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

We understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

**Respective responsibilities of Trustees and examiner**

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act);
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**INTERNATIONAL LEAGUE AGAINST EPILEPSY (BRITISH BRANCH)**

**INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2015**

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**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with Section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Charities Act.

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Nicholas Sladden FCA DChA  
RSM UK Tax and Accounting Limited  
25 Farringdon Street  
London, EC4A 4AB

27 September 2016



**INTERNATIONAL LEAGUE AGAINST EPILEPSY (BRITISH BRANCH)**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2015**

	Note	Unrestricted 2015 £	Restricted 2015 £	Total 2015 £	Total 2014 £
<b>Income from</b>					
Voluntary Income	2	194,147	-	194,147	131,807
Investment Income		259	-	259	386
		<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
Total		194,406	-	194,406	132,193
		<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
<b>Expenditure on</b>					
Charitable activities	3	(165,736)	-	(165,736)	(153,588)
		<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
Total		(165,736)	-	(165,736)	(153,588)
		<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
Gain on revaluation of investments	5	75	-	75	282
		<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
Net movement in funds		28,745	-	28,745	(21,113)
Total funds brought forward		252,047	-	252,047	273,160
		<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
Total funds carried forward		280,792	-	280,792	252,047
		<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>

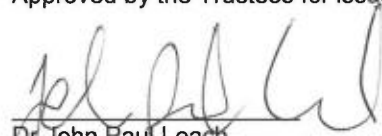
These unaudited financial statements have been subjected to independent examination. See report on pages 5 – 6

INTERNATIONAL LEAGUE AGAINST EPILEPSY (BRITISH BRANCH)

BALANCE SHEET  
FOR THE YEAR ENDED 31 DECEMBER 2015

	Note		2015 £	2014 £
<b>Investments</b>				
Investment Fund	5		6,155	6,080
<b>Current assets</b>				
Sundry debtors	7	982	27,185	
Bank and cash balances		309,818	263,745	
		310,800	290,930	
<b>Current liabilities</b>				
Sundry creditors	8	(36,163)	(44,963)	
Net current assets			274,637	245,967
Net assets			280,792	252,047
Unrestricted funds	9		280,792	252,047
			280,792	252,047

Approved by the Trustees for issue on 19<sup>th</sup> Sept 2016

  
Dr John Paul Leach  
Trustee & President

  
Professor Mathew Walker  
Trustee & Honourary Treasurer

These unaudited financial statements have been subjected to independent examination. See report on pages 5 - 6

**INTERNATIONAL LEAGUE AGAINST EPILEPSY (BRITISH BRANCH)**

**STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 31 DECEMBER 2015**

	2015 £	2014 £
<b>Cash flows from operating activities:</b>		
Net cash provided by (used in) operating activities and change in cash and cash equivalents in the reporting period	46,073	(2,523)
Cash and cash equivalents at start of the reporting period	263,745	266,268
	<hr/>	<hr/>
Cash and cash equivalents at end of the reporting period	309,818	263,745
	<hr/>	<hr/>
<b>Net cash flows from operating expenditure For the year ended 31 December 2015</b>		
	2015 £	2014 £
Net income / (expenditure) for the reporting period (as per the statement of financial activities)	28,745	(21,113)
Adjustments:		
Fair value gain on investments	(75)	(282)
Decrease / (increase) in debtors	26,203	(12,262)
(Decrease) / increase in creditors	(8,800)	31,134
	<hr/>	<hr/>
Net cash provided by (used in) operating activities	46,073	(2,523)
	<hr/>	<hr/>

These unaudited financial statements have been subjected to independent examination. See report on pages 5 - 6

**INTERNATIONAL LEAGUE AGAINST EPILEPSY (BRITISH BRANCH)**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2015**

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**1 ACCOUNTING POLICIES**

**(a) Basis of accounting**

The financial statements are prepared in sterling, which is the functional currency of the Trust. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts (financial statements) have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The comparative figures for the year ended 31 December 2014 have been restated to comply with the new Financial Reporting Standard 102.

**(b) Reconciliation with previous Generally Accepted Accounting Practice**

In preparing the accounts, the Trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 a restatement of comparative items was needed. No restatements were required.

**(c) Public benefit entity**

The charity constitutes a public benefit entity as defined by FRS 102. The charity is a trust that is domiciled in England and Wales.

**(d) Investments**

Investments are included at market value with any gain or loss arising taken to the Statement of Financial Activities.

**(e) Fund accounting**

Unrestricted funds comprise accumulated surpluses and deficits on general funds. They are available for use at the discretion of the Trustees in furtherance of the general charitable objectives.

These unaudited financial statements have been subjected to independent examination. See report on pages 5 - 6

**INTERNATIONAL LEAGUE AGAINST EPILEPSY (BRITISH BRANCH)**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2015**

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**1 ACCOUNTING POLICIES (CONTINUED)**

**(f) Income**

Incoming resources represent the total income receivable during the year comprising of donations and investment income. All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable certainty.

**(g) Resources expended**

Expenditure is accounted for on accrual basis and inclusive of VAT. Charitable activities include expenses relating to those activities. These costs include both direct costs and support costs relating to these activities.

**(h) Governance costs**

Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice. These costs include costs related to independent examination and legal fees and are included in expenditure on charitable activities in the SOFA.

**(i) Financial instruments**

The financial instruments of the charity comprise bank balances, including monies on deposit, and debtors and creditors. Bank balances are accounted for on cash held and debtors and creditors are included at amounts settled after any discounts.

**(j) Irrecoverable VAT**

The charity is not registered for VAT, therefore irrecoverable VAT is included with the costs to which it relates.

These unaudited financial statements have been subjected to independent examination. See report on pages 5 – 6

INTERNATIONAL LEAGUE AGAINST EPILEPSY (BRITISH BRANCH)

NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2015

2	Voluntary Income	2015	2014
		£	£
	Membership fees	19,237	19,678
	Sponsorship received	128,075	50,000
	Registrations received	46,835	62,129
		<hr/>	<hr/>
		194,147	131,807
		<hr/>	<hr/>
3	Expenditure on Charitable activities	2015	2014
		£	£
	Meeting expenses	110,570	103,949
	Trustees expenses	397	381
	Prizes	4,158	8,358
	Miscellaneous	792	65
	Secretarial and administration assistance	30,043	31,290
	Website costs	12,304	2,189
	Subscription and membership fees	752	894
	Accountancy	3,120	3,162
	Independent Examiner's fee	3,600	3,300
		<hr/>	<hr/>
		165,736	153,588
		<hr/>	<hr/>

The Trustees are the key management of the charity and no remuneration was paid to them. Total expenses claimed by the Trustees', in respect of travel expenses, was £397 (2014: £381). At the yearend there were 9 (2014 10) Trustees.

4	Governance costs	2015	2014
		£	£
	Included in expenditure on charitable activities is:		
	Independent examination fees	3,600	3,300
		<hr/>	<hr/>

These unaudited financial statements have been subjected to independent examination. See report on pages 5 - 6

INTERNATIONAL LEAGUE AGAINST EPILEPSY (BRITISH BRANCH)

NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2015

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**5 Investments**

	2015	2014
	£	£
Opening market value	6,080	5,798
Increase in market value	75	282
	<hr/>	<hr/>
	6,155	6,080
	<hr/>	<hr/>

The above represents 499 units in the CCLA Investment Management Limited COIF Charity Funds.

**6 Analysis of current assets**

	2015	2014
	£	£
Sundry debtors and prepayments	982	27,185
Cash at bank	309,818	263,745
	<hr/>	<hr/>
	310,800	290,930
	<hr/>	<hr/>

**7 Debtors and prepayments**

	2015	2014
	£	£
Debtors	794	26,997
Sundry prepayments	188	188
	<hr/>	<hr/>
	982	27,185
	<hr/>	<hr/>

These unaudited financial statements have been subjected to independent examination. See report on pages 5 -6

INTERNATIONAL LEAGUE AGAINST EPILEPSY (BRITISH BRANCH)

NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2015

8 Analysis of current liabilities

Creditors under 1 year

	2015	2014
	£	£
Conference expenses paid after date	29,617	37,377
Independent examiner's fee	4,500	4,200
Salaries	1,623	800
PAYE Liability	423	2,586
	<u>36,163</u>	<u>44,963</u>

9 Movement in funds during the year

	At 1 January 2015 £	Income £	Expenditure £	Revaluation of investments £	At 31 December 2015 £
Unrestricted funds	252,047	195,406	(166,736)	75	280,792
	<u>252,047</u>	<u>195,406</u>	<u>(166,736)</u>	<u>75</u>	<u>280,792</u>
Total funds	252,047	195,406	(166,736)	75	280,792
	<u>252,047</u>	<u>195,406</u>	<u>(166,736)</u>	<u>75</u>	<u>280,792</u>

10 Related party transactions

Trustees were reimbursed travel expenses totaling £397 (2014: £381).

No trustee was paid any remuneration in the year (2014: £Nil).

These unaudited financial statements have been subjected to independent examination. See report on pages 5 -6